

## PTO General Meeting Minutes

September 13, 2016

Multi Purpose Room

Attendance:

Called to Order 7:13pm

### **Welcome & Introductions Heather & Lindsay**

The PTO is an outreach, support system for the school. It's all volunteer based. Besides doing outreach we raise money throughout the year to fund trips, science fair, events. We encourage volunteerism at the school. Meetings are important because you get to tell us what you want to see happen throughout the school year.

### **Calendar of Events**

Big dates to note: Walkathon/Fall Festival, Fundraiser in November. More events in Spring.

See's Candy Drive Start November 9

Orders due November 28

Delivered week of December 12<sup>th</sup>

### **Walkathon/Fall Festival October 15<sup>th</sup>**

Lorraine Cho

Activities include a Haunted Walk, photo booth, poster contest for the kids, pumpkin patch. 5<sup>th</sup> grade raises money for science camp. They will be taking over all of the food this year! Our goal is for every student to go to science camp. The kinder kids sing on the stage.

### **Principal Rodriguez Update**

We want to involve more parents on school site. We are converting K3 into a parent room. Parents can meet and work. We need volunteers to get it fixed up. Let the secretary know and we will get that going.

We are getting solar at Trace. She wants to share the plan. There are good and bad. Some plants/trees will have to be removed. It will be a new structure; it will be high but because of the direction of the sun it was the only option. Coffee with Principal is on Friday. There will be an update on Measure H, Title I at Principal's Coffee as well.

### **Budget Update**

Pia Rieppo School year in review 2015-2016

Fundraising overview: We raised money through many programs including escrip, write a check, box tops, tshirts, restaurant night and our seasonal fundraisers – Walkathon, Fall Festival, See's Candy Drive. This is where our revenue comes from. Walkathon is our most important fundraiser.

We exceeded our goal last year. We raised over \$100k! Our net gain was \$67,081 once we factor in our fundraising expenses.

What did we do with the money?

Academic events (science fair, test time snacks), Community Events (Winter Flurry, Father Daughter Dance, Ice Cream Social), Field Trips (buses for all field trips), VPA Program (Choir teacher, recorders, drama dance music sets), Teacher gifts, School Program (Recess Coach, Chess club) , Pto Operating Expense (accountant, insurance, storage fees, babysitting).

There are some invoices still withstanding for field trips but we made about \$22,000 last year due in large part to the walkathon.

Right now we have \$100k but we can't spend it because there are items already pledged - Carry Forwards to set us up for early events. We have to vote. \$27k is our carry forwards. So our available balance is \$45.7k.

#### Randi Rosen: 2016-2017 Treasurer

Our budget plan is similar but we have challenges this year: recess Coach & chess club are increased. We can fund this year's increase but it's not sustainable after that. Unless we can continue last year's fundraising activities.

Chess Club: their rate also went up. We are unable to fund the increase.

We are keeping the carry forward for next school year. We have also set aside the \$ for school supplies & the choir teacher. Mrs. Warburton self funded the choir teacher: she cut other things to pay for the choir teacher. This year we can fund the choir teacher with our beginning balance. Field trip allocation will be slightly reduced from \$2k - \$1.825k per grade. It's more in line with what everyone was spending anyway. We are potentially adding a mother/son event. We aren't sure what the event is yet. But it's not clear if it will raise money. Probably more a community event rather than a fundraiser. Our accountant fees went up by \$150. Classroom supplies issue: we continue to have unused funds. We are proposing to have a reimbursement deadline.

We need your help! We are funding a lot for the school. We have \$38 !!?

#### Announcements

2<sup>nd</sup> grade (Glasman) wants to participate in Luna Chalk Event. It's free and all day event on this Saturday. 2 spaces available for Trace and Trace PTO

If anyone is interested in helping the drama/music program with taking tickets etc they would greatly appreciate it! We'd love more participation in SELAC meetings as well. Tuesdays @ 8:45am. 5<sup>th</sup> grade will need volunteers to deal with all the food at Fall Festival.

Adjourned at 8:33pm